

RIVER MIST ACADEMY LESSON PROGRAM POLICIES

Riders must arrive **AT LEAST** 20 minutes prior to their scheduled lesson time to allow for grooming and tacking of their mount. Riders arriving to the arena with a dirty horse will be sent back to the barn to address the issues. Lesson time will not be extended because riders were late or for bad grooming practices. The start of each lesson is dependent on riders' timely arrival. Lessons will end at the designated time with no exceptions!!

Grooming areas **MUST** be neat and tidy prior to student heading to the arena!

Students who arrive late for a group lesson may be asked to observe the class with the instructor and will **not** be eligible for a make-up lesson.

Riders will be expected to stay **AT LEAST** 20 minutes after their lesson ends to allow time for grooming their mount and cleaning their tack. Students are responsible for neatly returning any tack/supplies to their proper places at the end of each lesson, as well as leaving all grooming areas neat and tidy.

Instructors reserve the right to hold a ground or theory lesson when deemed necessary or appropriate for any lesson.

Students are permitted to reschedule lessons which may be made with in 30 days or it will be forfeited.

Any lesson cancelled by RCPHC will be rescheduled.

All make-up lessons are subject to availability and are not guaranteed and are non- refundable.

In the event a rider does not attend/cancels their make-up lesson, the lesson is forfeited and is ineligible for rescheduling.

Make-up lessons do not carry over to the next term, with the exception of a proper cancellation within the last week of classes, at which point the student will have thirty (30) days to reschedule. It is the student's responsibility to arrange any make-up lessons carried over into the subsequent term.

If lessons are not cancelled 24 hours in advance, students will be charged the full amount of the lesson.